

Minutes

Faculty Council of the Philosophical Faculty
Meeting No 1/2024
Meeting date 25 January 2024

1 (23)

Date and time 25 January 2024, 10:17 – 12:08

Place/venue Teams

Participants	Role	Present for items
Members		
Pietarinen Janne	Dean, Chair	1-9
Hirsto Laura	1st Vice Dean, Vice Chair	1-9
Manninen Jyri	Professor, member	1-8
Honkalampi Kirsi	Professor, deputy member	
Kurki Tuulikki	Professor, member	1-8
Riionheimo Helka	Professor, deputy member	
Juvonen Antti	Professor, member	1-9
Kantelinen Ritva	Professor, deputy member	
Kallinen Timo	Professor, member	1-9
Ubani Martin	Professor, deputy member	1-8
Laasonen Marja	Professor, member	
Virtanen Marianna	Professor, deputy member	1-9
Kujamäki Minna	Other staff, member	
Venäläinen Juhana	Other staff, deputy member	1-9
Kasanen Kati	Other staff, member	1-9
Tamminen Merja	Other staff, deputy member	1-9
Sormunen Kari	Other staff, member	1-8

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

2 (23)

Kröger Tarja	Other staff, deputy member	
Mikkola Sini	Other staff, member	1-9
Hurskainen Heta	Other staff, deputy member	
Korkki Jyrki	Other staff, member	
Räty-Záborszky Sinikka	Other staff, deputy member	
Uutela Tuuli	Student, member	
Baljashkin Janina	Student, deputy member	1-8
Rissanen Tanja	Student, member	
To be named later	Student, deputy member	
Saramäki Noora	Student, member	1-9
To be named later	Student, deputy member	
Nuutinen Niina-Hannele	Student, member	1-9
To be named later	Student, deputy member	
Backlund Lidia	Student, member	1-9
To be named later	Student, deputy member	
Nevalainen Henni	Executive Head of Administration, secretary, preparer	1-9
Other preparers		
Myllys Riikka	Study Coordinator	1-4
Kortelainen Kaisu	Amanuensis	1-5
Anttonen Salli	Amanuensis	1-5

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

3 (23)

Items discussed at the meeting

Section	Title	Page
§ 1	Opening of the meeting	4
§ 2	Legitimacy and presence of a quorum	5
§ 3	Deciding on the criteria for student admissions to the Philosophical Faculty, supplementary admissions in autumn 2024	6
§ 4	Assessment of doctoral dissertations in the Philosophical Faculty and instructions for opponents	8
§ 5	Granting the title of docent to PhD Steven Coats	9
§ 6	The Dean's proposal on the person to be appointed to the post of Professor, Sociocultural Remembering: hearing of the Faculty Council	13
§ 7	The scope and specifications of the post: University Lecturer, Church History and University Lecturer, Systematic Theology	17
§ 8	Faculty's budget for 2024	18
§ 9	Closing of the meeting	20
§ 10	Translation of the agenda/minutes	21

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

4 (23)

§ 1

Opening of the meeting

The chair opened the meeting at 10:17.

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

5 (23)

§ 2

Legitimacy and presence of a quorum

In accordance with the UEF University Regulations, meeting notices of a multi-member administrative organ must be sent at least seven days prior to the meeting, unless the administrative organ has decided otherwise.

The meeting notice was sent on 18 January 2024.

According to the UEF University Regulations, multi-member organs of the university have a quorum when at least half of the members, including the chair, are present. By the decision of the chair, a multi-member administrative organ can hold its meeting by email or, either fully or in part, via a video conference, telephone, or some other remote participation means. The chair has decided that the meeting be organised via Teams.

Motion The meeting is deemed lawful and quorate. The agenda is approved.

Decision As proposed. Item 8 Assessment of doctoral dissertations in the Philosophical Faculty and instructions for opponents is moved and addressed as Item 4. The following items are numbered 5-8.

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

6 (23)

Record entry 3530/03.01.00/2023

Prepared by Riikka Myllys

§ 3

Deciding on the criteria for student admissions to the Philosophical Faculty, supplementary admissions in autumn 2024

According to section 9 of the University Regulations of the University of Eastern Finland, the Faculty Council will make decisions concerning student admission criteria.

The Faculty Council of the Philosophical Faculty adopted the admission criteria for programmes leading to a Bachelor's or a Master's degree for 2024 at its meeting on 28 September 2023.

In August 2024, supplementary admissions will be organised to the programmes specified in the appendices, in which all available study places were not filled in the second joint admission of spring 2023. In the supplementary admissions, certificate grades are solely used, and the admission criteria are the same as in the joint admissions in the spring. The supplementary admission round is part of a separate admission process.

The School of Humanities has prepared admission criteria for three programmes and the School of Educational Sciences and Psychology for one programme. If all study places of the programmes are not filled in the joint admission round, supplementary admissions will be organised to fill the unfilled study places.

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

7 (23)

Motion The Faculty Council verifies the admission criteria for the supplementary admission to Bachelor's and Master's degree programmes for 2024 as regards the programmes specified in the appendices.

Decision As proposed.

Appendices

- 1 Swedish language, supplementary admissions, admission criteria 2024
- 2 Finnish language and literature, supplementary admissions, admission criteria 2024
- 3 Russian language, supplementary admissions, admission criteria 2024
- 4 Education and adult education, supplementary admissions, admission criteria 2024

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

8 (23)

Record entry 289/03.04.09/2024

Prepared by Kaisu Kortelainen

§ 4

Assessment of doctoral dissertations in the Philosophical Faculty and instructions for opponents

According to section 9 of the UEF University Regulations, the Faculty Council shall make decisions concerning curricula and degree requirements and evaluate doctoral dissertations. The Faculty Council of the Philosophical Faculty has confirmed, on 24 May 2023, the descriptions, assessment scales, assessment criteria and assessment process of doctoral dissertations and licentiate theses as from 1 August 2023.

Instructions have been prepared for the opponents on the assessment of doctoral dissertations and the related statement in accordance with the aforementioned document. Instructions are enclosed with this agenda item for the information of the Faculty Council.

Motion The Faculty Council will discuss the instructions for the opponent and the documentation that will be required for the assessment of the doctoral dissertation.

Decision As proposed.

Appendices

5 Instructions for the opponent 2024

Record entry 752/01.08.00/2023

Prepared by Henni Nevalainen

§ 5

Granting the title of docent to PhD Steven Coats

PhD Steven Coats has applied for the title of docent in English language, especially Computational Research Methods, at the University of Eastern Finland. The application for the title of docent was initiated on 09 March 2023 at the Philosophical Faculty of the University of Eastern Finland.

In accordance with section 89 of the Universities Act (558/2009), the university may award the title of docent upon application to a person who has comprehensive knowledge of his or her own field, a capacity for independent research or artistic work demonstrated through publications or some other manner, and good teaching skills.

The School of Humanities has considered the title of docent applied for by PhD Steven Coats to be purposeful for the teaching and research of the School based on the following grounds: "PhD Coats is a skilled researcher in the field of computational language research. He has recently published actively in high-impact international publications. Coats's research deals with the methods and materials related to digital humanities and phenomena for which new answers can be provided through digital materials and computational methods. As examples of new materials, Coats has collected very significant and extensive text corpora of spoken English from the United States, Australia, and New Zealand. In the compilation work, Coats has considered the representativeness of the

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

10 (23)

materials innovatively, and the corpora have been compiled by using uniform metadata from YouTube videos, in which Coats utilises the service's automatic speech recognition. All materials have been made available in accordance with the FAIR principles, which enables the study to be repeated and verified.

The English language researchers at UEF and the applicant have collaborated under the FIN-CLARIAH infrastructure funded by the Research Council of Finland in 2022–23. The consortium seeks an extension for the funding and aims to expand collaboration in the collection, processing, data mining and analysis of very large social media materials. Coats's docentship makes it possible to deepen the collaboration within an even stronger formal framework. Coats's contribution is important in the preparation of research projects and the supervision of doctoral dissertations."

According to section 9 of the UEF University Regulations, the Faculty Council shall decide on awarding the title of docent.

The Dean of the Faculty of Philosophy decided (5 April 2023) to invite Associate Professor Tanja Säily (University of Helsinki) and Professor Sebastian Hoffmann (Universität Trier, Germany) as experts to provide statements on the scientific qualifications of PhD Steven Coats for the title of docent in English language, especially Computational Research Methods. Säily and Hoffmann, the experts appointed by the Dean, are in favour of awarding the title of docent to Coats.

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

11 (23)

Coats holds the following degrees: PhD in 2015 (University of Georgia, USA) MSc in 2007 (Ruprecht-Karls-Universität Heidelberg, Germany) and MSc in 1996 (Oberlin College, USA). Coats has worked in his current position as a University Lecturer (University of Oulu) since 1 September 2015. His earlier roles include, e.g., University Teacher in 2012-2015 (University of Oulu), Research Assistant in 2008-2010 (University of Georgia).

A person to be awarded the title of docent is required to have good teaching skills (Universities Act 558/2009). The Dean may exempt the applicant from the requirement to give a trial lecture if the teaching merits can be verified in some other manner in accordance with the faculty's instructions on awarding the title of docent. By a decision of 14 December 2023, the Dean has exempted Coats from the requirement to give a trial lecture and has determined his teaching merits based on the application documents.

Motion The Faculty Council states that PhD Steven Coats meets the criteria set out in the Universities Act for the title of docent and grants him the title of docent at the University of Eastern Finland in English language, especially Computational Research Methods.

Decision As proposed.

Appendices

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

12 (23)

- 6 Expert statement, Associate Professor Tanja Säily: awarding the title of docent, Steven Coats
- 7 Expert statement, Professor Sebastian Hoffmann: awarding the title of docent, Steven Coats
- 8 Application documents, Steven Coats: awarding the title of docent

Record entry 740/01.01.02/2023

Prepared by Henni Nevalainen

§ 6

**The Dean's proposal on the person to be appointed to the post of Professor, Sociocultural
Remembering: hearing of the Faculty Council**

According to section 10 of the University Regulations of the University of Eastern Finland, the Dean shall make proposals to the Rector on the persons to be appointed to professorships with a term of two years or over, to permanent teaching and research positions compliant with the four-stage research career model, and to Tenure Track positions after hearing the Faculty Council.

The call for applications to the post of Professor, Sociocultural Remembering, ended on 30 May 2023. Applications were received from the following persons (17): Ainslie Mary, Härkönen Heidi, Helo Ari, Kazlauskaite Ruta, Kivimäki Ville, Lange Michael, Laurén Kirsi, Martínez Francisco, Mikkonen Simo, Mitrofanova Anastasia, Parppei Kati, Sorainen Antu, Tepora Tuomas, Toivanen Anna-Leena, Uimonen Heikki, Uusihakala Katja and Villén Antti-Ville.

In accordance with section 31 of the Universities Act (558/2009), statements must be requested before the appointment on the qualification and merits of the applicants or the person to be invited to the post in question from a minimum of two experts when the person is being recruited for an employment relationship that will be effective until further notice or for a fixed period of at least two years. Sections 27–29 of the

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

14 (23)

Administrative Procedure Act on disqualification shall be applied to the experts. Where required, the selection, scope of work and duties of the experts shall be defined in the UEF University Regulations.

At the meeting of 9 August 2023 of the Appointments Committee (Dean Janne Pietarinen, University Lecturer Esa Penttilä, Professor Ilkka Huhta, Professor Kati Launis and Professor Marja Sorvari), applicants (6) who best meet the qualification criteria of the post and the requirements indicated in the description of the post were selected as the key candidates: Kivimäki Ville, Laurén Kirsi, Mikkonen Simo, Toivanen Anna-Leena, Uimonen Heikki and Villén Antti-Ville.

Expert statements on the qualification and merits of the applicants were requested from the following persons, based on the Dean's decision of 5 September 2023: Professor Anne Heimo, University of Turku, and Professor Jaakko Pakkasvirta, University of Helsinki.

The Appointments Committee of the post of Professor, Sociocultural Remembering, has proposed that PhD Simo Mikkonen be appointed to the post. It is proposed that PhD Anna-Leena Toivanen be the second-choice candidate, should Mikkonen not accept the offered post. The selection memorandum has been enclosed with this agenda item as an Appendix.

According to section 31 of the University Regulations of the University of Eastern Finland, a person to be appointed to a permanent professorship or to a professorship that lasts for over two years shall be scientifically or artistically qualified, have good teaching skills and, if important for the

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

15 (23)

successful performance of their duties, have practical knowledge of the scope of the post.

PhD Simo Mikkonen meets the qualification requirements of a professor referred to in section 31 of the UEF University Regulations. He is scientifically qualified for the post of Professor, Sociocultural Remembering. By the decision of the Chair of the Appointments Committee, Mikkonen has been exempted from the requirement to give a trial lecture. The teaching skills of Mikkonen have been estimated to meet the requirements of section 31 of the UEF University Regulations (good teaching skills).

The Dean's proposal to the Rector is that PhD Simo Mikkonen be appointed to the post of Professor, Sociocultural Remembering, starting on 1 March 2024, or as agreed. PhD Anna-Leena Toivanen be the second-choice candidate. Toivanen has been exempted from the requirement to give a trial lecture. The teaching skills of Mikkonen have been estimated to meet the requirements of section 31 of the UEF University Regulations (good teaching skills).

Motion The Dean will consult the Faculty Council on the proposal to appoint PhD Simo Mikkonen to the post of Professor, Sociocultural Remembering. PhD Anna-Leena Toivanen be the second-choice candidate.

Decision As proposed.

Appendices

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

16 (23)

- 9 Supplemented expert statement, Professor Anne Heimo and
 Professor Jussi Pakkasvirta: post of Professor, Sociocultural
 Remembering
- 10 Application documents, Simo Mikkonen: post of Professor,
 Sociocultural Remembering
- 11 Application documents, Anna-Leena Toivanen: post of
 Professor, Sociocultural Remembering
- 12 Selection memorandum: post of Professor, Sociocultural
 Remembering
- 13 Comparison of applicants: post of Professor, Sociocultural
 Remembering

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

17 (23)

Record entry 292/01.01.03/2024

Record entry 291/01.01.03/2024

Prepared by Henni Nevalainen

§ 7

The scope and specifications of the post: University Lecturer, Church History and University Lecturer, Systematic Theology

According to section 9 of the University Regulations of the University of Eastern Finland, the Faculty Council will discuss proposals regarding the scope and specifications of posts that comply with the four-stage career model of the faculty's permanent teaching and research staff and Tenure Track positions.

The following specifications of the post by the School of Theology are enclosed with this agenda item as an appendix:

University Lecturer, Church History

University Lecturer, Systematic Theology

Motion The Faculty Council will address the scope and specifications of the post. Any required changes can be made to the descriptions of the posts after processing.

Decision As proposed.

Appendices

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

18 (23)

- 14 Scope and specifications of the post: University Lecturer,
Church History
- 15 Scope and specifications of the post: University Lecturer,
Systematic Theology

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

19 (23)

Record entry 98/02.00.00/2022

Prepared by Henni Nevalainen

§ 8

Faculty's budget for 2024

According to section 9(1) of the University Regulations of the University of Eastern Finland, the Faculty Council will discuss and issue a statement on the faculty's strategy and budget. The budgets of faculties, independent institutes and service centres constitute the university's official budget for 2024, which was approved by the Board of the University of Eastern Finland at its meeting on 12 December 2023 (section 3 of the UEF University Regulations).

The funding of faculties has been allocated in accordance with the principles verified by the Board for the internal allocation of funds. The funding of faculties consists of indicator-based funding, strategic funding based on the development plans of the faculties, and other agreed items allocated based on strategic principles. As regards external funding, minimum targets have been specified for each faculty.

The state funding specified in the budget of the Philosophical Faculty for 2024, totalling EUR 27 million, consists of:

- funding allocated through the funding model
- funding for additional study places
- the extension of teacher education in early childhood education
- direct funding from the Ministry of Education and Culture (Karelian language, Orthodox theology, teacher training school and logopedics)

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

20 (23)

- Programme-based funding of the Ministry of Education and Culture (global pilots)
- strategic funding allocated by the University
- strategy-based funding of the faculties
- the separate funding allocated by the university, (depreciation costs of investments related to the relocation of activities of the campus).

The basic funding also includes EUR 8.5 million compensation by home municipality to other education provider granted to the university by the Ministry of Finance, which is included in the income on subsidies item of basic funding.

In the budgets, the estimate of the Ministry of Finance for 2024 has been used as the basis for the compensation by home municipality to other education provider granted to the university by the Ministry.

The university's revenue model will be followed in the faculty's internal distribution of funds.

The target level of external funding at the Philosophical Faculty is EUR 7 million. The departments of the faculty and the teacher training school have budgeted the revenue from external funding to be EUR 6.9 million. The estimated change in the funds is EUR 0.1 million.

Motion

The budget of the Philosophical Faculty for 2024 is marked for information.

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

21 (23)

Decision As proposed.

Appendices

16 Budget for 2024, University of Eastern Finland

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

22 (23)

§ 9

Closing of the meeting

The chair closed the meeting at 12:08.

Minutes

Faculty Council of the Philosophical Faculty

Meeting No 1/2024

Meeting date 25 January 2024

23 (23)

§ 10

Translation of the agenda/minutes

The English translation of the agenda/minutes of the meeting is attached to the agenda item.

Appendices

17	Translation of the agenda 25 January 2024
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